

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of April 3, 2019

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Call to Order:

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: Melissa Coffey, John Curran, Cynthia Peterson, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

Chair Betsy McKinney called on Robert Collins to be recognized for his many years of dedicated service to the Board of Trustees. She presented him with a gift from the Board and thanked him for his loyalty.

Election of Officers:

John Curran nominated Betsy Mckinney – Chair
Betsy McKinney nominated the following officers:
 John Curran – Vice Chair
 Vicki Stachowske – Treasurer
 Melissa Coffey – Secretary

Betsy McKinney requested a vote to elect the nominated officers. Board's **vote:** 5-0-0.

Secretary's Report:

The Secretary's Report for March 6, 2019 was distributed prior to the meeting. No changes were made. A **motion** was made by John Curran to accept the minutes as written. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Director's Report:

Gifts Donated to the Leach Library –

- Ms. Sue Anne Bottomley donated a copy of her book “Colorful Journey” to the library.
- We have received the following gift cards from local restaurants for the Adult Summer Reading Program:
 - \$20 gift card donated from Long Cat Brewery
 - \$25 gift card from T-Bones/Cactus Jack's
 - Two \$10 gift cards from Wrap City Sandwiches

A **motion** was made by Cynthia Peterson to accept the gifts. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

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Programs –

- On Thursday, March 21, at 7:00 p.m., the library had Mr. Tom O’Carroll present “Dublin in Song and Story”. 60 individuals attended the program.
- On Thursday, April 11, at 7:00 p.m., Mr. T.J. Cullinane will share his presentation “Seashells in My Pocket: Getting to Know the Seashells of the Gulf of Maine” at the library. Join Mr. Cullinane as he discusses how to identify different seashells found along the Gulf of Maine. He will display some of his own shells and specimens for the audience to view, and he invites attendees to bring their own seashells.
- On Thursday, May 16, at 7:00 p.m., the library will host Ms. Ellie Roden for an evening presentation of “Art from the Garden: Creating with Pressed Flowers”. Ms. Roden will offer ways to preserve flowers, leaves, and other plant material and transform them into beautiful art. She will share some of her own work as well as various flower pressing techniques, tips, and ideas. This program is sponsored by the Friends of the Londonderry Leach Library.
- On Thursday, June 13, at 7:00 p.m., the library will offer Ms. Marya Danihel’s musical presentation “Pleasures of the Parlor: Playlists from a Victorian iPod”. Ms. Danihel will introduce a variety of tunes middle-class New England families loved to sing during the Victorian era. She will combine her performances with some music history discussion.

Announcements -

- On January 23, 2019, an elbow joint of a pipe going to the sprinkler in the alcove next to my office broke. It caused major flooding in approximately 1/3 of the adult section of the library. Thousands of dollars of items were saved by the staff including original artwork, chairs, tables and materials. The carpet was extracted that evening, and was cleaned and treated for mold the next day. So, the carpet was also saved. Unfortunately, there was damage to some drum tables and books that will need to be replaced. Also, the alcove walls and ceiling will need to be demolished and rebuilt. The same applies to the sheet rock and coving up along the walls from the circulation desk to the study room. In this case, the repairs of the walls will only encompass the bottom two feet. The repair started on Wednesday, January 30. **The repairs were completed on Friday, March 1, 2019. Invoices totaling \$104,512.61 have been submitted to the insurance company. This includes an estimated cost for the replacement of three drum tables with shipping.** The drum tables have been ordered and should arrive in about five weeks.
- On February 14, 2019, the elevator passed the annual inspection. The updated inspection certificate was received and posted on March 11, 2019.
- The replacement server has been ordered by Tom Hodges, Town IT consultant. He will install it and do the Destiny upgrades once it is ready.

Assistant Director and Head of Circulation Services Report:

- Come to the library on Monday, April 8 from 4:00 – 5:00 p.m. for Michael Menes and his *Rockin' Library Juggling Comedy Show*. Mr. Menes will delight audiences with his juggling and amazing tricks. This program is open to 90 participants, and advance registration began at 9:00 a.m. on Monday, April 1. To register, call 432-1127 or stop by the Children's Room.
- The New Hampshire Great Stone Face Award nominees are books selected by librarians for children grades 4-6. Beginning in February and ending on Saturday, April 6, for every book read from the list of nominated titles, participants receive one raffle ticket. All the raffle tickets will be entered into a random drawing for a chance to win a great prize. Voting begins Monday, April 8 at 9:00 a.m. and concludes at closing time on Saturday, April 14. The raffle is open to all participants in grades 4-6. A list of the nominees can be found on the Children's Room webpage, under "Great Stone Face Award Nominees" or stop by the Children's circulation desk to pick up a list and help us choose this year's winner.
- In celebration of National Library Week, starting Monday, April 8 and ending on Saturday, April 13, each children's item checked out from the Leach Library will earn you a raffle ticket for a chance to win a fun book bag. Stop by the display case in the children's room to see what the prize looks like.
- During National Library Week, starting Monday, April 8 and ending on Saturday, April 13, patrons are invited to create their own magnetic library-themed picture frame. Stop by the Leach Library children's desk to pick up the supplies and create your picture frame in the library or in the comfort of your own home.
- Come into the library on Monday, April 15 to celebrate Earth Day and spring. Hear exciting stories about plants and gardens. All participants will leave with a daisy-shaped clapper. This entertaining program is open to 90 participants of all ages and advance registration is required. To register, call 432-1127 or stop by the Children's Room beginning at 9:00 a.m. on Monday, April 8.
- The Children's Room will be offering Spring Session 2 programs: Craft Time; Shake, Move and Read; and Toddler Time will start May 8 and end May 30. Advance registration for Spring Session 2 is required and begins at 9:00 a.m. Monday, April 29.
- Young adults are invited to the library on Thursday, April 18 from 3:30-4:30 p.m. to take part in the popular game, *Book Bingo*. All participants will win donated books to take home. This program is open to all participants in grades 6 through 12. In addition, at this special event, snacks and beverages will be served, and there will be a raffle for fun door prizes. No sign up is necessary.
- The Reference Department logged 358 people onto the Internet in March.
- The adult room display for April is Weather. Check out the display of books and DVDs to learn about the science of weather; or how weather affects creatures on the

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land and in the oceans; or check out Josh Judge's book *Extreme New England Weather* for local weather information.

- The Technical Services department cataloged 816 materials in March.
- The library has received the following donation:
 - Mr. H. F. Parkhurst donated a copy of his book *Storytales of Starshine* for the young adult collection.

A **motion** was made by Vicki Stachowske to accept the gift. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Old Business:

- Status of repairs from flood due to burst sprinkler pipe
This was covered in the Director's Report.

New Business:

- Update Trustees listing for website etc.
Barbara Ostertag-Holtkamp distributed a list of contact information for each Trustee and asked that they note any changes to be added to the web page.
- National Library Workers' Day
Chair Betsy McKinney asked for details of the plans for a staff lunch to thank the staff for their efforts during the library renovation. Barbara Ostertag-Holtkamp informed the Board that this was organized for Tuesday during National Library Week, and that pizzas and a cake will be provided.

A **motion** was made at 7:40 p.m. by John Curran to adjourn the meeting. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson

Date: April 3, 2019

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services